



HILLINGDON
LONDON



Education & Childrens' Services Policy Overview Committee

Councillors on the Committee

Catherine Dann, (Chairman)
Brian Crowe, (Vice-Chairman)
Judith Cooper,
Peter Curling
John Hensley,
Anita MacDonald

Other voting representatives

Anthony Little, Roman Catholic Diocesan

Date: COMMITTEE ROOM 4,
THURSDAY, 26
NOVEMBER 2009

Time: 7.00 PM

Venue: HIGH STREET, UXBRIDGE,
UB8 1UW

**Meeting
Details:** Members of the Public and
Press are welcome to attend
this meeting

This agenda and associated reports can be made available in other languages, in Braille, large print or on audio tape on request. Please contact us for further information.

Published Wednesday 17 November 2009

Contact: Natasha Dogra
Tel: 01895 277488
Fax: 01895 277373
Email: NDogra@hillington.gov.uk

This Agenda is available online at:
<http://lbh-modgov:9071/ieListMeetings.aspx?CId=242&Year=2009>

Lloyd White
Head of Democratic Services
London Borough of Hillingdon,
3E/05, Civic Centre, High Street, Uxbridge, UB8 1UW
www.hillingdon.gov.uk



INVESTOR IN PEOPLE

Useful information

Bus routes 427, U1, U3, U4 and U7 all stop at the Civic Centre. Uxbridge underground station, with the Piccadilly and Metropolitan lines, is a short walk away. Limited parking is available at the Civic Centre. For details on availability and how to book a parking space, please contact Democratic Services

Please enter from the Council's main reception where you will be directed to the Committee Room. An Induction Loop System is available for use in the various meeting rooms. Please contact us for further information.

Please switch off any mobile telephones and BlackBerries™ before the meeting. Any recording of the meeting is not allowed, either using electronic, mobile or visual devices.

If there is a FIRE in the building the alarm will sound continuously. If there is a BOMB ALERT the alarm sounds intermittently. Please make your way to the nearest FIRE EXIT.



Agenda

- 1 Apologies of absence
- 2 Declarations of Interest in matter coming before this meeting
- 3 To confirm that all items marked Part 1 will be considered in public, and all items marked Part 2 will be considered in private.
- 4 To receive and agree the minutes of 22 October 2009
- 5 Review 1 - Development of Inclusion in Hillingdon schools final report
- 6 Safeguarding Quarterly Audit Update 2009/10
- 7 To agree the Forward Plan 2009/10
- 8 To agree the Work Programme 2009/10

This page is intentionally left blank

Minutes

Education & Children's Services Policy Overview Committee

Thursday 22 October 2009

Meeting held at High Street, Uxbridge, UB8 1UW



HILLINGDON
LONDON

Members Present:

Councillors Catherine Dann (Chairman), Brian Crowe (Vice-Chairman), Judith Cooper, Tony Eginton, John Hensley and Anita MacDonald.

Officers Present: Natasha Dogra, Debbie Haith and Pauline Nixon.

Others Present: Cllr Allan Edwards.

1. APOLOGIES FOR ABSENCE

Apologies were received from Cllr Peter Curling and Anthony Little.

2. DECLARATIONS OF INTEREST IN MATTER COMING BEFORE THIS MEETING

Councillors Catherine Dann, Judith Cooper, John Hensley and Anita MacDonald declared personal interests in all items on the agenda due to their roles as school governors. Cllr Tony Eginton declared a personal interest in all items on the agenda due to his role on Schools Forum.

3. TO CONFIRM THAT ALL ITEMS MARKED PART 1 WILL BE CONSIDERED IN PUBLIC AND ALL THOSE MARKED IN PART 2 WILL BE CONSIDERED IN PRIVATE

All items were Part 1 and were considered in public.

4. TO RECEIVE AND AGREE THE MINUTES OF 9 SEPTEMBER 2009

The minutes were agreed by the Committee.

5. REVIEW 1: DEVELOPMENT OF INCLUSION IN HILLINGDON SCHOOLS – DRAFT FINAL REPORT

Action By:

The Chairman introduced the Committee's final report on the Development of Inclusion of Special Education Needs children in mainstream schools. The Committee were pleased with the report and were invited to propose recommendations. The Committee discussed the following ideas:

1. The Secondary Transfer is developed to ensure a smooth transition between primary and secondary phases.
2. A capacity is built in mainstream schools so they are confident in their ability to support children within the mainstream setting.
3. A Robust Parent Participation Forum is activated
4. Encourage schools to have systems in place to ensure the pupil voice is heard

5. Develop a common framework for engaging parents in AEN.
6. Put systems in place to engage hard to reach families
7. Improve quality of information provided to parents and carers
8. Train and develop a skilled workforce to work with children with additional needs.

The Committee discussed inputting a recommendation regarding the safeguarding of children who may be vulnerable to bullying. Members said children with special education needs may benefit from further safeguarding against bullying in school. Officers said this recommendation could be monitored through the Disabled Children’s Strategy, which would be sent to Cabinet in December.

Some Members of the Committee expressed reservations over the use of one very successful school as best practice and as an example for other schools in the borough. Due to varying financial resources and staff levels between different schools in Hillingdon, some Members did not agree that this school should set the precedent against which all schools should compete. Therefore, the Committee requested this comment to be included in the final report.

Members enquired about an idea tabled at the recent Schools Forum for every school in the borough to include an SEN unit to hold up to 10 children. Officers informed the Committee that this idea would not be implemented soon.

Members expressed concerns over whether Government resources allocated to the Building Schools for the 21st Century programme would still be available in the current economic climate. Officers informed the Committee that if a large sum of resources was not obtainable, the available resources would not be used to erect new buildings, but would be put towards refurbishing current SEN schools in the borough.

Agreed:

The Committee agreed the final report would include a recommendation regarding the safeguarding of SEN children in borough schools.

*Natasha Dogra,
Democratic Services*

6. REVIEW 2: CHILD TRAFFICKING – SCOPING REPORT

The Chairman invited Officers to present the scoping report on Child Trafficking. The Committee discussed the aim of the review and decided they would review the statutory safeguarding duties of the Council and other agencies with regard to young people who arrive unaccompanied and to review current practice in the London Borough of Hillingdon.

Members discussed the possibility of a site visit to Heathrow Airport. However, Officers suggested that a site visit may not be particularly fruitful during this review, as immigration laws would not allow Members to visit the port of entry. Officers suggested that evidence from a wide range of witnesses would suffice during this review.

Action By:

<p>Members suggested inviting the Crown Prosecution Service (CPS) to attend a meeting to provide evidence to the Committee. Officers advised the Committee that the CPS may not be able to provide in-depth evidence regarding Child Trafficking, as they were involved in prosecuting the criminals, and not safeguarding children. Officers suggested inviting the UK Border Agency and the Metropolitan Police to provide the Committee with evidence. Other Local Authorities such as Kent, Hampshire and Surrey could also act as witnesses during the review.</p> <p>Agreed: The Committee agreed the scoping report.</p>	
<p>7. TO CONSIDER THE FORWARD PLAN</p> <p>To Note: The Committee noted the Forward Plan.</p>	Action By:
<p>8. TO CONSIDER THE WORK PROGRAMME 2009/10</p> <p>The Chairman invited Members to consider the updated version of the Committee's Work Programme. Members asked Officers who would be providing the Quarterly Audit Update 2009/10 and what they would be presenting to the Committee. Officers informed the Committee that Debbie Haith (<i>Head of Safeguarding</i>) would be presenting evidence of how data regarding children in the safeguarding system is stored.</p> <p>Members asked Officers to bring a blank copy of a Child File as an example for the Committee to the next meeting.</p> <p>To Note: The Committee noted the Work Programme.</p>	Action By: Debbie Haith, EYL

The meeting closed at 21.00

This page is intentionally left blank

REVIEW OF THE DEVELOPMENT OF INCLUSION: FINAL REPORT

Final Report

Contact Officer: Natasha Dogra
Telephone: 01895 277488

REASON FOR ITEM

For the Committee to consider the final report for this review, prior to submission to the Cabinet.

OPTIONS OPEN TO THE COMMITTEE

1. To accept the report
2. To amend, add or delete parts of the report.

INFORMATION

Background

1. At its meeting in July 2009 the Committee considered a scoping report for the review of the development of the inclusion service. Members agreed that the aim of the review would be:

To provide recommendations to Cabinet in support of the Council's efforts to further support the development of children under the Inclusion Provision, bringing together all the key aspects necessary information to advance the service.

2. Attached is the final report for the Committee's consideration.

SUGGESTED OVERVIEW ACTIVITY

- Consider whether any changes would improve the clarity of the report
- To agree the final report.

This page is intentionally left blank



HILLINGDON
LONDON

Education & Children's Services Policy Overview Committee 2009/10

How Should Inclusion in Schools Develop in Hillingdon to Best Reflect Local Needs and Aspirations?

Members of the Committee:

Cllr Catherine Dann (Chairman)
Cllr Brian Crowe (Vice Chairman)
Cllr Judith Cooper
Cllr Peter Curling
Cllr John Hensley
Cllr Anita MacDonald (Labour Lead)



Other Voting Representatives for Education Issues:

Anthony Little - Roman Catholic Diocesan Representative



INVESTOR IN PEOPLE

**Reviewing whether current arrangements and future plans to support
inclusive practice in Hillingdon schools are effective.**

Contents

Chairman’s Foreword	i
Introduction	?
Methodology	?
Evidence and Findings	?
Conclusions and Recommendations	?
Appendix A	?
Glossary of Terms	?

CHAIRMAN'S FOREWORD



I am delighted to present this report on a highly important subject, which has rightly been recognised by both central and local government.

Families raising children with special educational needs will understand the difficulty involved in coping with the situation. The work involved with ensuring a child with Special Educational Needs feels happy and safe at school and is receiving the education he or she needs with the support he or she deserves is a great challenge. The Committee recognises the importance of sharing the responsibility between the family, school and Council to ensure a positive outcome for the child.

The evidence presented by the professionals in the field and those who use the services was compelling. Personal experiences helped the Committee understand the delicacy of the situation. The Committee and I are grateful to each and every person who took the time to attend Committee meetings and had the courage to tell their story.

On behalf of the Committee, I would like to thank the external witnesses and officers for participating in the review. We hope this can be used to make constructive changes to the service in the borough.

Cllr Catherine Dann

Education & Children's Services Policy Overview Committee
Developing Inclusion in Hillingdon Report - 2009/10

INTRODUCTION

SEN – a definition

The term "special educational needs" covers children who have learning difficulties, including dyslexia, dysphasia, autism, Aspergers syndrome and attention-deficit hyperactivity disorder (ADHD). These children need something different from or additional to that provided for other children of the same age to enable them to progress in their learning.

The Government's Department for Education and Skills defines children with SEN as having 'learning difficulties or disabilities which make it harder for them to learn or access education than most other children of the same age.'

A child with special needs may need extra or different help at school or home because of physical difficulties, problems with thinking and understanding, emotional and behavioural issues or a combination of these.

Background

Inclusion in the context of education is a term that refers to the practice, in which students with special educational needs spend most or all their time with peers. An inclusive school will adapt the environment to enable the child to fully participate and not expect the child to fit into existing structures and/or be segregated because they do not fit into the traditional classroom. The belief is that children and young people will feel safe whilst receiving the right level of support, which enables them to reach their full potential as independent learners.

Hillingdon has a population in excess of 252,000 people. 60,127 children and young people aged 0 to 18 inclusive live in Hillingdon, which represents nearly 25% of the total population of the borough. Between 2007 and 2017 we expect around 8,500 homes to be built, and the number of children to grow by 2,220 (3.7%) by 2013. Moreover, due to local patterns of migration and immigration, the population is becoming more diverse.

43,437 pupils attend 92 state schools in Hillingdon, an increase of 1,000 pupils since 2002. There are 65 primary schools, 18 secondary schools (including 2 Academies), 6 special schools, 1 nursery school and 2 pupil referral units. Around 7% of pupils attending schools in Hillingdon are residents in other local authorities. The number of pupils in sixth forms has increased significantly, from 2,648 in 2002 to 3,425 in 2008.

History

In 2006, the London Borough of Hillingdon's Education and Children's Services Policy Overview Committee reviewed the Hillingdon Early Years Strategy 2006-16. The Council's vision was reiterated under the review and read *"By 2015, Hillingdon will be a diverse, attractive and successful borough. Our young people will be well educated and better equipped to prosper in their adult lives. Our older residents will be valued by their community and treated with dignity. Our seamless health and social care services will make Hillingdon one of the nation's healthiest places to live. Our streets will be among the safest in London. Our businesses will thrive and the contribution of Heathrow will be positive. Our borough will help drive London's success, but remain self sufficient and proud of its strong community and vibrant economy. Finally, Hillingdon will have retained its character and heritage.*

Services for children and young people will be designed to make Hillingdon a borough where young people are healthy, safe and supported; to ensure that children and young people have full opportunities for enjoyment and achievement and are able to contribute to society and the local economy. There will be fully integrated services for young people that reflect flourishing partnerships between the council and the voluntary sector, providing the opportunity for personal, social, educational and physical development."

(Community strategy 2005/15)

This review of the development of Inclusion in the borough underpins the aims of the Hillingdon Early Years Strategy.

National Agenda

The Council must fulfil its statutory requirements set out in the SEN and Disability Act 2001 and meet the expectations detailed in policies such as Every Child Matters and the SEN Code of Practice. Inclusion policy must be responsive to changes in national policy while being centred on the outcomes for Children and Young People and responsive to local and changing needs.

Four major Government initiatives under the “Every Child Matters” agenda inform current SEN policy and practice:

- **Removing Barriers to Achievement:** The Government’s Strategy for SEN (2004) provides an agenda for action in four main areas: early intervention; removing barriers to learning; raising expectations and achievement and delivering improvements in partnership.
- **Aiming High for Disabled Children:** better support for families (2007) is the transformation programme for disabled children’s services.
- **Aiming High for Disabled Children National Core Offer** (2008) is a statement of the standards which families with disabled children can expect from local services across the Country.
- **Building Schools for the Future programme**, which is a government initiative to refurbish and re-build the nations secondary schools will act as the vehicle for refurbishing the SEN schools in the borough.

Government policy and guidance produced by the Department for Children, Schools and Families has placed increased emphasis upon more collaborative and partnership working between the Local Authority and Primary Care Trust. This is particularly through the development of joint commissioning and multi agency engagement in Early Support Programmes.

Guidance on delivering specialist services is also provided through the national programme of inspections.

National Context

Given that a General Election is on the horizon it is prudent that the Committee take into account the stated policy of the main opposition party to the Government so that the Cabinet can be made aware of what (if any) changes may occur to Special Educational Needs Education Policy.

Conservative Leader David Cameron commissioned a report to advise his party on Special Educational Needs. This Commission made an interim report in 2005 and a second report in 2007. The Conservative Party endorsed this report and this has been the base of their SEN policy.

The major changes from The Government's policy are:

- 1) "Statements should be replaced by Special Needs Profiles (SNP) drawn up by Profile Assessors, who would be educational psychologists, and others possibly operating in consortia. These profiles would be cumulative and subject to regular review to ensure that the continued provision is as dynamic as the child's needs. As early intervention is crucially important SNP's should be created as early in a child's life as possible."
- 2) "SNP's would allocate the child to one of a number of support categories (as in USA, Canada and most of Europe). We therefore expect there to be a dozen such categories, the first two or three of which would cover those pupils not currently 'statemented' but receiving special provision in mainstream schools."
- 3) "Each level of support would legally attract a certain amount of funding which the pupil would then carry to a mainstream or special school. Parents would be able to negotiate with any mainstream or special

school for a place, irrespective of the local authority area in which they live.”

- 4) “A special needs mediation scheme should be created to avoid the current adversarial context of appeals A tribunal should be the very last resort”
- 5) “Special schools should, under a rolling programme, be given ‘Special Academy Status’ (i.e. considerable freedom to develop as their professional requirements suggest and to expand pupil numbers).”

Source: The Conservative Party Commission on Special Needs in Education - The Second Report.

The legal framework

SEN and Inclusion policy is embedded in a broad legal framework, particularly:

- The Education Act (1996) as amended by the SEN and Disability Act (2001), which outlines the duties on Local Authorities, schools and others with regard to SEN.
- The SEN and Disability Act (2001), which ensured the Disability Discrimination Act applied to the provision of education and introduced an updated SEN Code of Practice, which describes how schools, parents, the Local Authority and other agencies should work together to ensure appropriate arrangements are made for all children and young people with SEN.
- The Children Act (2004), which, through the Every Child Matters: Change for Children Outcomes Framework, introduced reforms to children’s services that have a significant impact for children and young people with SEN.

- The Children’s Plan (2007) builds on the Every Child Matters outcomes and outlines the Government’s plan for the next 10 years. The Plan is underpinned by five principles including early intervention, shaping services around families and that all children and young people achieve their full potential.

Connections with Other Strategies

Other strategies and developments which impact on this plan include:

- Council Plan 2007 – 2010: *“A borough where children and young people are healthy, safe and supported where our young people are valued properly educated and given the opportunity to thrive”*.
- Inclusion strategy 2009 -11
- Outreach from special schools plan
- Building schools for 21st century –Strategy for Change part 1
- Inclusive secondary schools information gathering April 2009
- Inclusion Development plans
- Primary Schools Strategy
- Access Strategy (2008-11)
- Primary Capital Programme
- Inclusion review report
- Disabled Children’s Strategy (2009-11)
- Links to National documentation
- Hillingdon’s Education and Children’s Services Policy Overview Committee’s review into *“Hillingdon Early Years Strategy 2006 – 2015”*.

Reason for the Review

To provide recommendations to Cabinet in support of the Council’s efforts to further support the development of children under the Inclusion Provision, bringing together all the key aspects necessary information to advance the service.

Aim of the Review

To review whether current arrangements and future plans to support inclusive practice in Hillingdon schools are effective. To identify any key barriers to inclusion and potential areas for future development.

Terms of Reference

1. To agree the concept of inclusion referred to in this review e.g. Gifted and Talented, SEN etc
2. To recognise the strategies and plans in place and under development both locally and nationally which influence and lead direction
3. To seek views from parents, carers, children, young people and schools on how best practice can be supported within local provision.
4. To identify any service and practice issues that should be considered in future planning.

METHODOLOGY

As part of their review, the Policy Overview Committee received reports, presentations and heard from witnesses.

Meetings held in June, July, September and October 2009 involved taking evidence from a range of witnesses:

- Steve Foot, **Head Teacher, Minet Junior School**
- Gerry Foot, **Language Manager, Minet School**
- Mrs X, **Parent Witness**
- Mrs Y, **Carer Witness**
- Child Z, **Child Witness**
- Joanne Harper, **Associate Principle, Rosedale College**
- Lesley Markham, **Deputy Head Teacher, Chantry School**
- Pauline Nixon, **Head of Access and Inclusion SEN, London Borough of Hillingdon**
- Clive Neathy, **Executive Principal of Rosedale College**
- Sue O'Brien, **Senior School Improvements Officer for Inclusion**
- Heenal Oza, **Children's Services Practitioner, Rosedale College**
- Charlie Taylor, **Head Teacher, The Willows school**
- Chris Spencer, **Director of Education and Children's Services, London Borough of Hillingdon.**

The Committee sought to gain information on the following issues:

- How far does the existing provision meet the needs of this group of children?
- Are there any particular pressures / issues affecting Hillingdon?
- What are the strengths and weaknesses of current approaches?
- What changes can be made in Hillingdon?
- How should agencies work more effectively together to address the needs of this group of children?
- Are there any particular issues in Hillingdon affecting good inclusion?

- How can the specialist expertise available in schools be used in supporting inclusive practice in mainstream schools?
- How well are school staff equipped to meet the needs of a diverse group of children and young people?

The findings from this review are presented in the following section of this report.

Performance Management, Monitoring and Evaluation

Responsibility for monitoring the progress of the review recommendations will sit with the Inclusion Steering Group chaired jointly by the Senior School Improvement Officer for Inclusion and the Head of Access and Inclusion. This group will be monitoring the Inclusion Strategy for Hillingdon.

EVIDENCE & FINDINGS

The following evidence was gathered at the witness sessions, which took place at the Committee meetings in June, July, September and October 2009:

Mrs X, parent of a 10 year old son who is autistic and has attention deficit hyperactivity disorder, acted as a witness before the Committee.

Mrs X said her son attended Highfield Primary School until the age of three, after which he was excluded for attacking a teacher. He moved to Belmore Primary School, Hayes, and then transferred to a Special Resource Provision (The Acorns) at Hayes Park School in Hayes. Mrs X said her son spent most of his day with the 12 children in the unit cared for by fully trained teachers. There were 2 children in his year group, which enabled the teacher to focus on each child and dedicate their time and attention to them.

Mrs X said her son was happy at the Special Resource Provision where a lot of time was spent attending assemblies, play time and undertaking interactive learning. He was not included in his mainstream school to a great extent, and spent most of his time there in the Relaxation Room where he was able to unwind and calm down.

Although her son is 10 years old, Mrs X said he is working at the level of a 7 year old. He will be transferring to secondary school next September, and Mrs X said she had submitted her application for her choice of school, which would be Meadow High. Mrs X said her son benefited from interactive learning that was provided in SEN schools as he could not keep up with other children in mainstream schools.

Mrs X said her son enjoyed cooking and painting. He was able to express himself well in the unit in his school, where the walls had paintings with emotions stuck on them. Her son was able to pick up which emotion he was feeling in order to express himself.

Mrs X said the children were taught social stories, encouraged to use the computers, use a camera to take photographs, take care of pets and take part in speech programmes to develop their vocabulary.

A contact book was filled in every day by Mrs X and her son's teacher to track his progress. An annual review took place of her son's academic progress, which Mrs X thought was not often enough. In the last year her son's progress had become stagnant, and Mrs X was unaware of this until the review. Mrs X said had she been aware of his lack of progress throughout the school term, she could have offered her help and support to her son. However, due to the review only taking place on an annual basis she was unaware of the problem until it was too late.

Mrs X said that she had received a lot of help from the Parent Partnership Service when applying to her son's secondary school. She had been an officer from this service from the date her son was first excluded and was very grateful for this help.

Child Z, 14 years old, acted as a witness at the Committee meeting accompanied by his carer Mrs Y and Mrs Lesley Markham, deputy head teacher of Chantry School.

Child Z said he enjoyed attending his mainstream school (Ruislip High) for three days a week, compared to the SEN school that he attended (Chantry School) for two days a week. Child Z said he was confused with attending two different schools at one time and sometimes lost track of which day and time he was attending which school. Child Z said the work he did at the two schools was very different and he was learning at different levels at each school. He had recently begun his double science GCSE at Ruislip High School and enjoyed working towards this qualification.

With regards to his SEN school, Child Z said there were not enough services available to him. However, at Ruislip High there was a room dedicated to SEN

where the children could relax. Child Z said Chantry School did not have the equipment or services to meet his needs.

Child Z said he had had a number of experiences at Chantry School which had discouraged him from attending. However, this had made him more determined to integrate back into mainstream school.

Deputy Head Teacher of Chantry School, Lesley Markham said each SEN school had to anticipate the needs of each child and cater for them. Ms Markham said each child had differing needs and the school was responsible for nurturing their behaviour.

Child Z said from the moment he reached the school, via bus or after his mum dropped him off, he was accompanied by his dedicated support assistant. There were support staff available to him at Ruislip High, but Child Z said staff change frequently so that children do not become too reliant on them. Recreational activities are also available such as physical education.

Currently all special schools in the borough are at maximum capacity. Due to an increasing birth rate there is a higher probability of the system becoming unsustainable. The draft Inclusion Strategy focuses on encouraging mainstream schools to meet the needs of those pupils with the less complex needs, thereby special schools will only be used for children with high level needs.

Sue O'Brien (Schools Improvements Officer for Inclusion) said:

- Creating the post of Principal School Improvement Officer for Inclusion had provided capacity to support schools to include a wider range of children with SEN. The key priority is to narrow the gap between children who did have SEN and those who did not. There are a range of strategies currently in place:
 - Inclusive quality first teaching for all (2008/09)

- Additional interventions to enable children to work at age related expectation or above (2009/10)
- Additional, highly personalised interventions (2010/11).
- The Inclusion Development Programme (IDP) was 3 year programme:
 - **Year 1** focused on Speech Language and Communication Dyslexia;
 - **Year 2** focused on Autism;
 - **Year 3** focusing on Behaviour.

Mr Steve Foot (Head of Minet Junior School) and Mrs Gerry Foot (Minet School Language Manager) said:

- The school had an attendance rate of 94.7%.
- The school developed good parental links with children at risk and positive dialogue and with external agencies e.g. SEN.
- The school had strong links with Meadow High and The Willows special schools.
- Intervention Groups were pupil driven for those with special needs e.g. sensory difficulties.
- Exclusion and attendance - the school was committed to the principle of No Fixed Term Exclusions, and exclusion rates were rapidly improving.
- New arrivals at the school were assessed, with their parents, at an initial interview and given an (EAL) Evaluation Assurance Level. Information such as home language, country of origin, last place of residence, previous schooling and history, parental preferred language of communication (to include reading and writing), ethnic group, religion, date of arrival, position in family, SEN concerns, assessments in listening/speaking, reading/writing in first language, English and other languages was gathered. New pupils were “buddied up” with other students and their behaviour was closely observed.

Clive Neathy (Executive Principal of Rosedale College), Joanne Harper (Associate Principle) and Heenal Oza (Children's Services Practitioner)

said:

- Rosedale College focused on raising the issues of quality learning, vocational qualifications availability and workforce remodelling. Specialists were brought in for children who had fallen through the net and needed extra help. 71.5% of the children at the school were from ethnic minorities, and 25% of the children had special education needs.
- Nurturing a child with special education needs was of utmost importance. In usual circumstances, this child would be accustomed to being nurtured at primary school level and this continued into their secondary education. A balance and consistency needed to be struck to enable the child to be comfortable in their surroundings.
- Inclusion was based on understanding the child, their parents and their situation very well. It also concerned the community where the children were from and their school community.
- The Senior Management Team met every morning to discuss individual children, day to day tasks and arising situations. Some staff attended forums with other schools to share best practice and ideas.
- The school was open 50 weeks of the year, which meant children were not forced to take holiday periods, as many of them preferred being at school.

Miss Oza said the school was open on weekends, weekday evenings and during holiday periods. Activity clubs were held after hours, as well as a six hour teaching day. Learning sessions were broken down into 2 hour periods. Sixth form students were invited to take part in Community Leadership Programmes, where they were paid to take care of younger children, having completed the required training.

Miss Oza said most of the funding the school received was used for teaching and learning. Teachers were contracted to work 1265 hours in 195 days a year. The teacher's associates were mainly graduate students who wished to gain experience in this area, and usually moved on to become teachers. Most teachers stayed at the school for 3 to 4 years and then moved on. Miss Oza said all staff had a contribution to make to the school; staff understood that the number one priority of the school was their children. Staff were taught that their job was to deliver a bespoke service using creative solutions. Miss Oza said Rosedale College incorporated a distributed leadership model.

Mr Neathy said that children were moved into the next class up if they had shown signs of fast learning and capability to deal with more work. Children were never demoted.

Mr Taylor, Head Teacher of The Willows School, informed the Committee of the following:

- The school exercised a 'First Steps' class for children aged 3yrs to 5yrs who had shown clear signs of needing special education or nurturing.
- The school performed a lot of outreach work with mainstream schools in the borough. This was to ensure that children who had left The Willows were able to settle back into mainstream education and the chance of them returning was decreased.
- The Willows was able to keep up an interface with mainstream schools while a child was making the transition between the two, which allowed the school to monitor the child's behaviour and maintain consistent nurturing of the child.

Mr Taylor said the needs of many more children could be met within mainstream schools with appropriate workforce development in place.

Following the evidence sessions, the Committee found that Inclusion in education is supported by:

- Valuing all students and staff equally.
- Increasing the participation of students in, and reducing their exclusion from the cultures, curricula and communities of local schools.
- Restructuring the cultures, policies and practices in schools so that they respond to the diversity of students in the locality.
- Learning from attempts to overcome barriers to the access and participation of particular students to make changes for the benefit of students more widely.
- Viewing the difference between students as resources to support learning, rather than as problems to overcome.
- Acknowledging the right of students in building community and developing values, as well as in increasing achievement.
- Fostering mutually sustaining relationships between schools and communities.
- Recognising that inclusion in education is one aspect of inclusion in society.

CONCLUSIONS AND RECOMMENDATIONS:

The Committee reviewed the duties, functions, performance of and potential for improvements in the Inclusion provision in Hillingdon. Taking into account user and professional experience, below is a summary of the Committee's conclusions.

The Committee concludes:

1. That currently, the service area is performing well and the Committee are pleased with the work of the department.
2. The aims set out by the Education and Children's Services review of Hillingdon Early Years Strategy 2005-15 are supported and reiterated by the Committee under this review.
3. Inclusion is everyone's business and mainstream schools regard SEN as an integral part of provision and central to curriculum planning and delivery.
4. Special schools play an important role in providing education for some children and young people and in supporting the development of inclusive provision in mainstream.
5. Out borough placements in Independent and non maintained schools should only be used for a small number of children and young people with severe and complex educational needs.
6. Preventative approaches, early identification of educational needs and the rapid deployment of support underpin quality provision.
7. Parents and carers' views are listened to, taken account of, they are recognised as partners in the process and tribunals are seen as a last resort.

8. Partnership working is a key requirement to support vulnerable children and young people.

Following this evidence, we therefore recommend that the Council develop the Inclusion provision in accordance with the following recommendations to be approved by Cabinet.

RECOMMENDATIONS:

The Committee endorse the Inclusion Strategy and would like to bring the following key points to the attention of Cabinet:

Recommendation 1: That Cabinet consider the following proposals to improve and develop the Inclusion provision in Hillingdon to best reflect local needs and aspirations, and ask officers to progress those that they support.

1.1 To review the Secondary Transfer process to build confidence in parents and carers that the individual child's educational needs are catered for – children and young people need to be able to access education that is suited to their needs and caters to their special requirements by putting Special Schools at the heart of Inclusion and continually reviewing and developing the provision to meet changing needs.

1.2 To ensure mainstream schools are confident that they have the capacity to support children within the mainstream setting – whilst noting that parents and carers may decide to utilise the special schools. The Building Schools for the 21st Century programme and Primary Capital Programme are in place to monitor and review funding resources for all schools in the borough.

1.3 To establish effective support for children, parents and carers to ensure full access to detailed information for parents, carers and schools governors – Parents need to be empowered to be actively involved in the decision making process throughout their child’s education. The voice of the child will continue to be heard independently of his/her parent and the views, wishes and feelings of children and young people will be heard at all times. More effective support for the children and families will be available through the Parenting Strategy and Family Support Strategy.

1.4 To encourage the development of extra curricular activities to ensure the pupil voice is heard – schools need to be encouraged to host activities such as after school councils and school clubs by developing the Hillingdon Children and Families Trust objective to *“improve positive activities for children and young people.”*

1.5 To support Extended Services demonstrating how disabled children and young people are included – Services need to develop in line with the Extending Inclusion agenda to ensure that children and young people are incorporated within extended special provisions. Development of services will be monitored under the Common Assessment Framework (CAF) for children and young people (DCSF - Every Child Matters), which aims to improve integrated working by promoting coordinated service provisions.

1.6 To implement a method of accountability to ensure adequate training and development is in place to ensure all staff are fully equipped with the skills required – wherever children and young people access services or education they need to be fully included and treated with respect by all staff. This will be performed by developing the workforce through integrated working (CAF)

Recommendation 2:

2.1 With a General Election on the horizon, policies amongst the main two political parties differ on educational inclusion. In order to be well informed and prepared for any changes that may impact locally, Cabinet is asked to note the 'National Context' information in the report which sets out Government and stated Conservative Party policy on inclusion and their implications for local government.

2.2 Cabinet invites the Education and Children's Services Policy Overview Committee to review the council's approach to inclusion, should at a later date, national policy and legislation on this matter alter direction.

Appendix A:

Statistics for Pupils with SEN attending schools in Hillingdon

Figure 1: Number of pupils (0 to 19) with statements 2002 to 2008

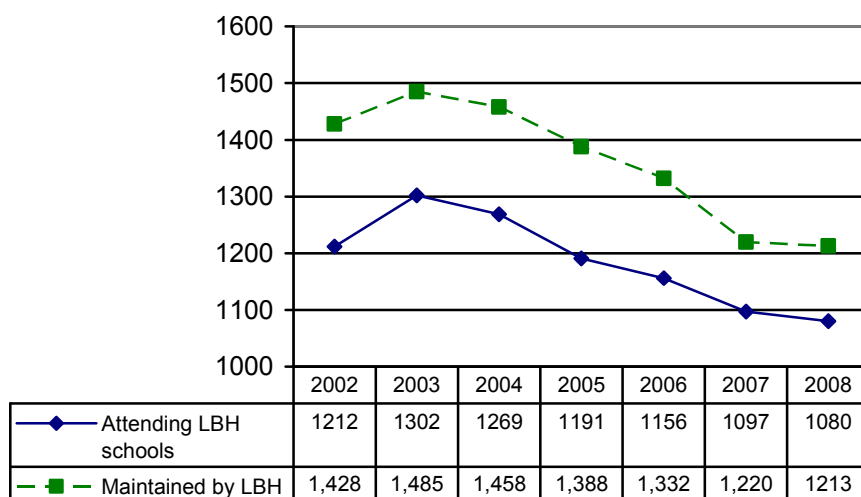


Figure 1 shows the number of pupils with statements who attend maintained schools in Hillingdon (the solid line) or who have their statement maintained by the authority, regardless of where they attend school (the broken line).

Concerted efforts have been made in recent years to cease statementing for high incidence SEN, and this is reflected in the declining number of pupils with statements. This does tend to mean that, compared to other authorities, statements maintained by Hillingdon are more complex in terms of need.

In 2003, 254 new statements were issued compared to just 103 in 2006. However, there was a significant reversal of this trend in 2007, with 168 new statements issued in the calendar year.

Table 2: Placement of young people with statements maintained by Hillingdon 2003-2008

	2003	2004	2005	2006	2007	2008
Maintained Mainstream/ Academies	55.2%	56.6%	56.3%	53.1%	49.9%	50.4%
Maintained Special/ Pupil referral unit	32.6%	31.7%	31.9%	33.9%	37.5%	37.2%
Independent or non-maintained	10.5%	10.0%	9.3%	9.2%	9.3%	9.6%

special						
Educated other than in school/ awaiting provision	1.7%	1.7%	2.4%	3.9%	3.3%	2.8%
Total	1485	1458	1388	1332	1220	1213

Source: Form SEN2

Table 2 shows placements for pupils with a statement maintained by Hillingdon. Since 2004, there has been a decline in the proportion of pupils with statements attending mainstream schools- in any local authority- and an increase in the proportion attending special schools. Over this period, the number of statements maintained by Hillingdon has reduced by 245, and the number of pupils with statements placed in mainstream schools has fallen from 782 to 612.

This may indicate that the current cohort of pupils with statements have much more complex needs than previous cohorts.

226 young people with statements (18%) attend schools outside the control of the local authority, either in other local authority areas and/ or in independent or non-maintained schools.

As at January 2008, 9484 (21.8%) of pupils attending a maintained school or City Academy in Hillingdon, regardless of the authority in which they are resident, were identified as having a special educational need.

- 6291 pupils had their needs met by school action
- 2113 pupils had their needs met by school action plus external intervention
- 1080 pupils had their needs met by a statement of SEN

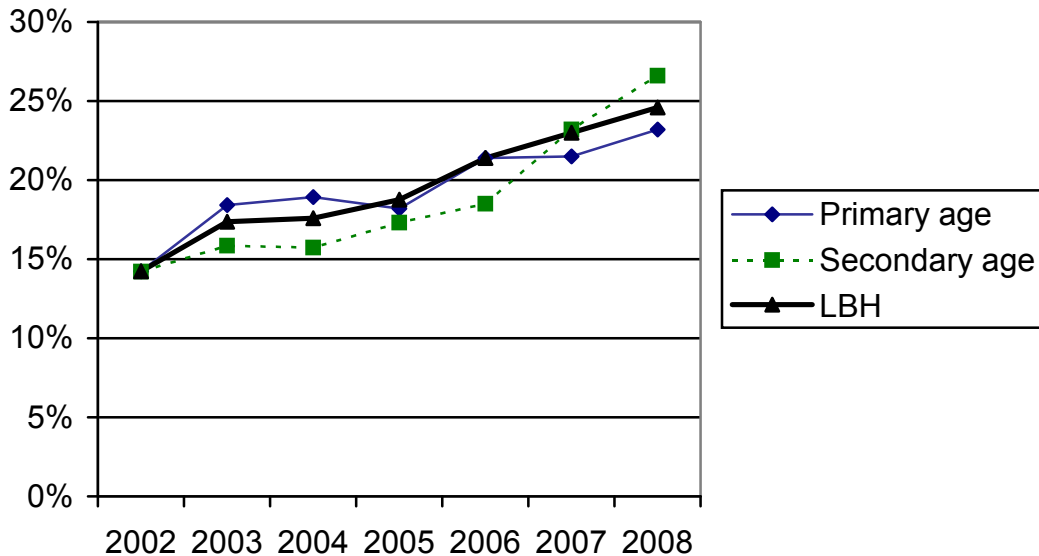
Compared to 2007, this represents a reduction of 17 in the number of pupils with a statement, but an increase of 307 in the number with needs met by school action and an increase of 365 in the number with needs met by school action plus.

Table 3: Percentage of pupils with special needs attending mainstream schools (includes nursery and Sixth form)

		%Statement	% School Action Plus	% School Action	% with SEN
Primary Schools	England	1.4	6.2	11.9	19.5
	Outer London	1.6	6.3	12.4	20.3
	Hillingdon	1.2	4.3	14.6	20.1
Secondary Schools	England	2.0	5.7	12.1	19.8
	Outer London	2.2	6.2	12.8	21.2
	Hillingdon	1.7	5.6	14.8	22.1

The incidence of recorded special educational needs in Hillingdon is broadly average in mainstream primary schools but above average in mainstream secondary schools. However, proportionately fewer pupils in Hillingdon’s mainstream schools have needs met by a statement.

Figure 4: Percentage of compulsory age school population on SEN register by sector, London Borough of Hillingdon, 2002-2008



In 2008, there was again an increase in the proportion of compulsory age pupils identified by schools as having special educational needs, rising from 17.6% in 2002 to 26.6% in 2008. This largely occurred in the secondary sector, with 26.6% of compulsory-aged pupils (11 to 16) now recorded as having SEN.

Figure 5: Number of pupils with statements of compulsory secondary school age attending schools in Hillingdon 2002 to 2008

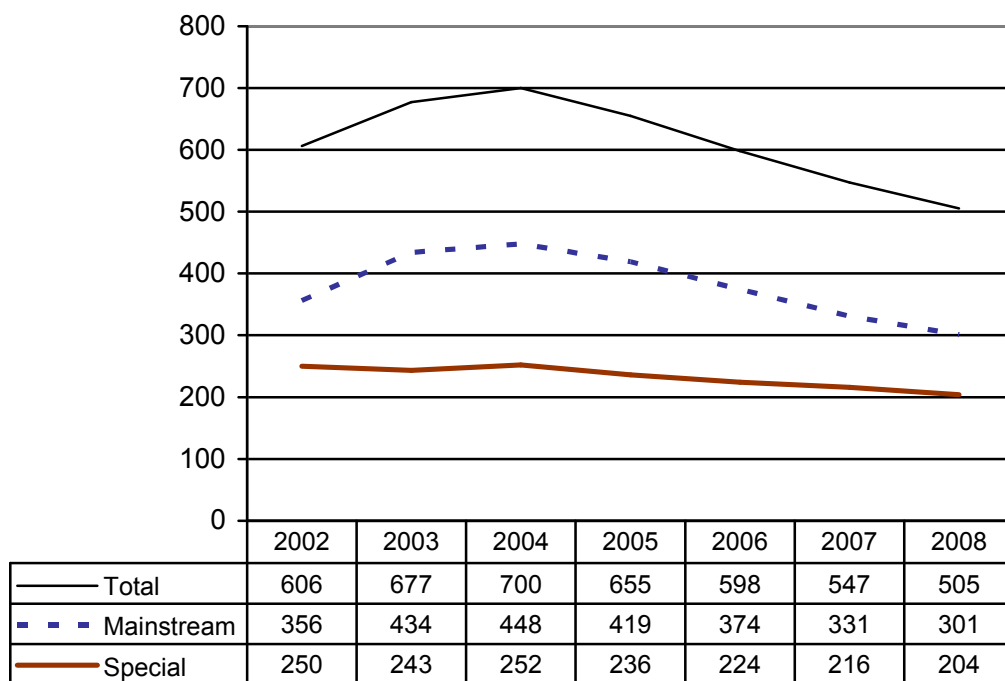


Figure 6: Number of pupils with statements of compulsory primary school age attending schools in Hillingdon 2002 to 2008

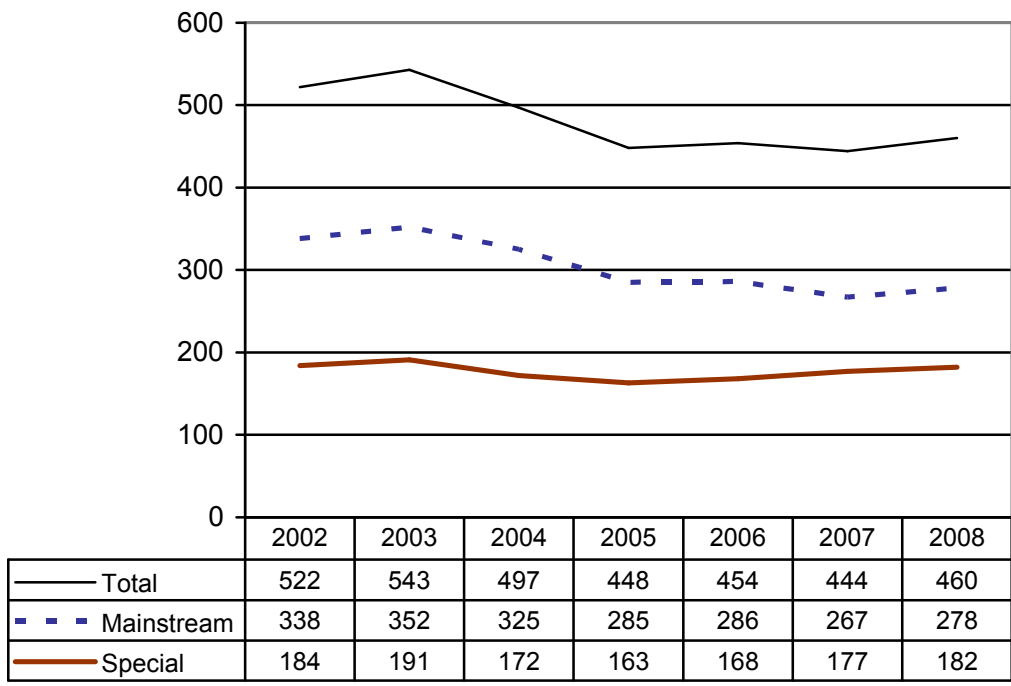
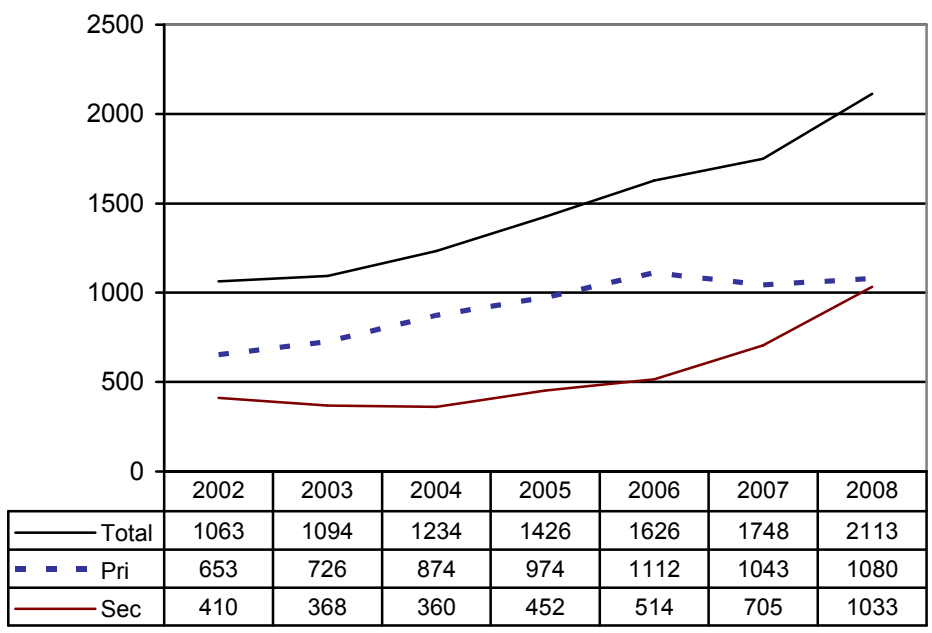


Figure 7: Number of pupils with SEN met by School Action Plus attending schools in Hillingdon 2002 to 2008



The number of pupils attending secondary schools with SEN met by school action plus has more than doubled since 2002. This includes both Hillingdon resident and non-Hillingdon resident pupils who attend our schools.

Table 8: Primary need: Primary age Pupils with SEN met by School Action Plus 2006 to 2008

	2006	2007	2008
Autistic Spectrum Disorder	79	73	73
Behaviour, Emotional & Social Difficulties	275	251	243
Hearing Impairment	39	33	33
Moderate Learning Difficulty	186	189	197
Multi-Sensory Impairment	4	1	2
Physical Disability	34	39	54
Profound & Multiple Learning Difficulty	1	0	0
Severe Learning Difficulty	8	5	8
Specific Learning Difficulty (Dyslexia)	172	161	175
Speech, Language and Communication Needs	244	229	234
Visual Impairment	15	14	10
Other Difficulty/Disability	55	48	51
Total	1112	1043	1080

The number of pupils attending primary schools with SEN met by school action plus has been relatively stable over the last three years at around 1100. Numbers with BESD have decreased slightly, and numbers with physical disabilities and moderate learning difficulties have increased slightly.

Table 9: Primary need: Secondary age Pupils with SEN met by School Action Plus 2006 to 2008

	2006	2007	2008
Autistic Spectrum Disorder	9	17	26
Behaviour, Emotional & Social Difficulties	167	248	357
Hearing Impairment	27	31	42
Moderate Learning Difficulty	87	141	206
Multi-Sensory Impairment	0	0	1
Physical Disability	15	24	25
Profound & Multiple Learning Difficulty	0	0	1
Severe Learning Difficulty	20	9	8
Specific Learning Difficulty (Dyslexia)	109	123	139
Speech, Language and Communication Needs	43	60	68
Visual Impairment	3	2	5
Other Difficulty/Disability	34	50	155
Total	514	705	1033

There has been a sharp increase in the number of pupils with BESD and MLD met by school action plus attending secondary schools in Hillingdon, which can be linked to the policy decision to cease statementing for high incidence needs. There have been small increases in numbers with ASD, SLCN and dyslexia. However, there has been a large increase in the use of the “other difficulty/ disability” code, and most of these pupils are likely to have been misclassified.

For a number of pupils with needs met by school action plus, a secondary difficulty is also identified. In Table 10, pupils in the 5 to 9 and 10 to 14 age bands are shown according to primary and secondary difficulties. The 0 to 4 age group is not shown because the majority of pupils in that age band do not attend school, and very few of those who do attend schools will have had their needs identified. In addition, the majority of 15 to 19 year olds with needs met by school action plus do not attend schools.

Table 10: Primary and Secondary Difficulties of Pupils with SEN met by School Action Plus, 5 to 9 and 10 to 14 year olds attending schools in Hillingdon, January 2008

	5 to 9			10 to 14		
	Primary difficulty	Secondary difficulty	Total	Primary difficulty	Secondary difficulty	Total
Autistic Spectrum Disorder	45	4	49	38	8	46
Behaviour, Emotional & Social Difficulties	149	37	186	241	59	300
Hearing Impairment	25	4	29	29	2	31
Moderate Learning Difficulty	113	37	150	209	45	254
Multi-Sensory Impairment	2	2	4	1	0	1
Physical Disability	32	4	36	32	3	35
Severe Learning Difficulty	5	0	5	9	0	9
Specific Learning Difficulty (Dyslexia)	73	11	84	197	33	230
Speech, Language and Communication Needs	173	34	207	85	20	105
Visual Impairment	7	0	7	8	2	10
Other Difficulty/Disability	26	9	35	114	14	128

Taking all pupils with a statement or with SEN met by school action plus as a single group, figures 9 and 10 compare the prevalence of primary difficulties in Hillingdon with national and Outer London averages. There is a lower prevalence of MLD among pupils attending primary schools (figure 8) in Hillingdon compared to the national average, but a higher prevalence of dyslexia, physical disability and autistic spectrum disorder. Data for secondary schools (figure 9) is slightly skewed by the proclivity to use the “other disability” classification. That aside, there is a higher prevalence of speech, language and communication needs.

Figure 11: Maintained primary schools: Number and percentage of pupils with statements of special educational needs or at school action plus by type of need

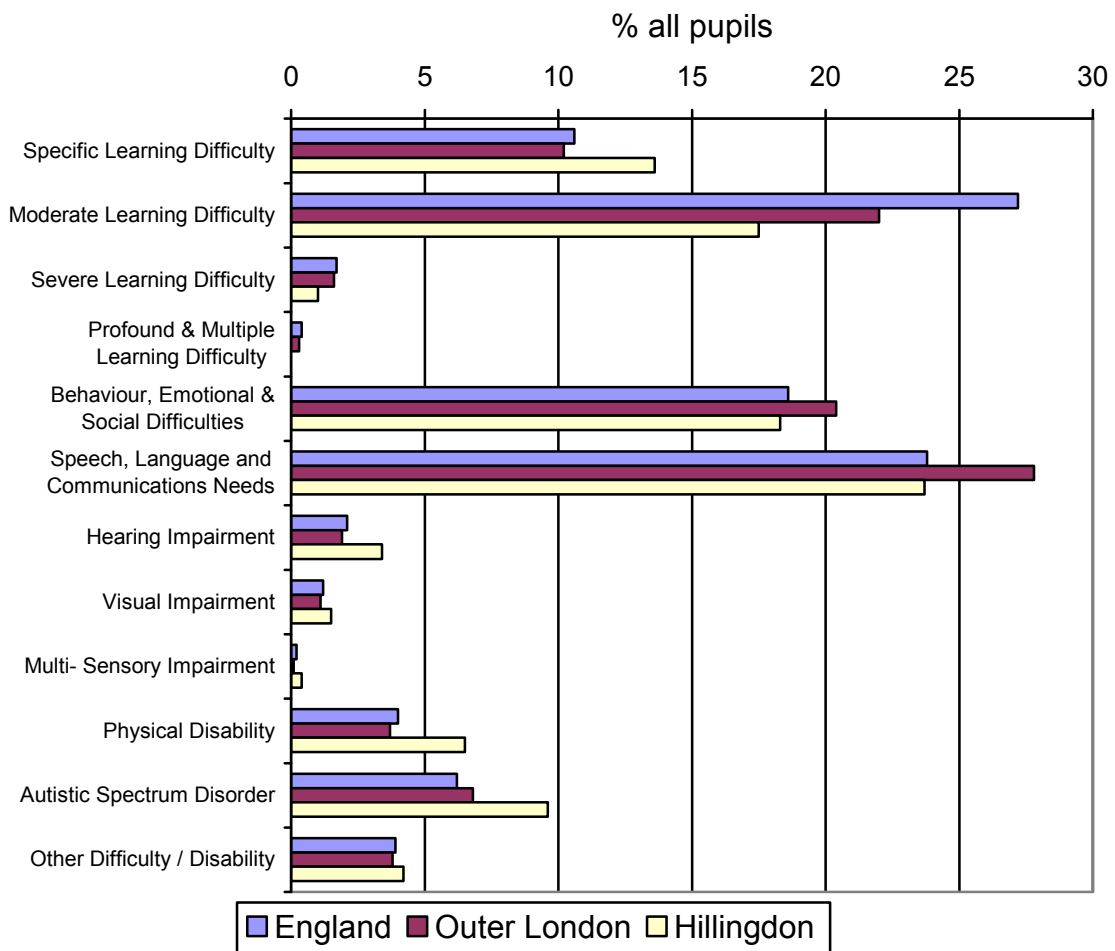
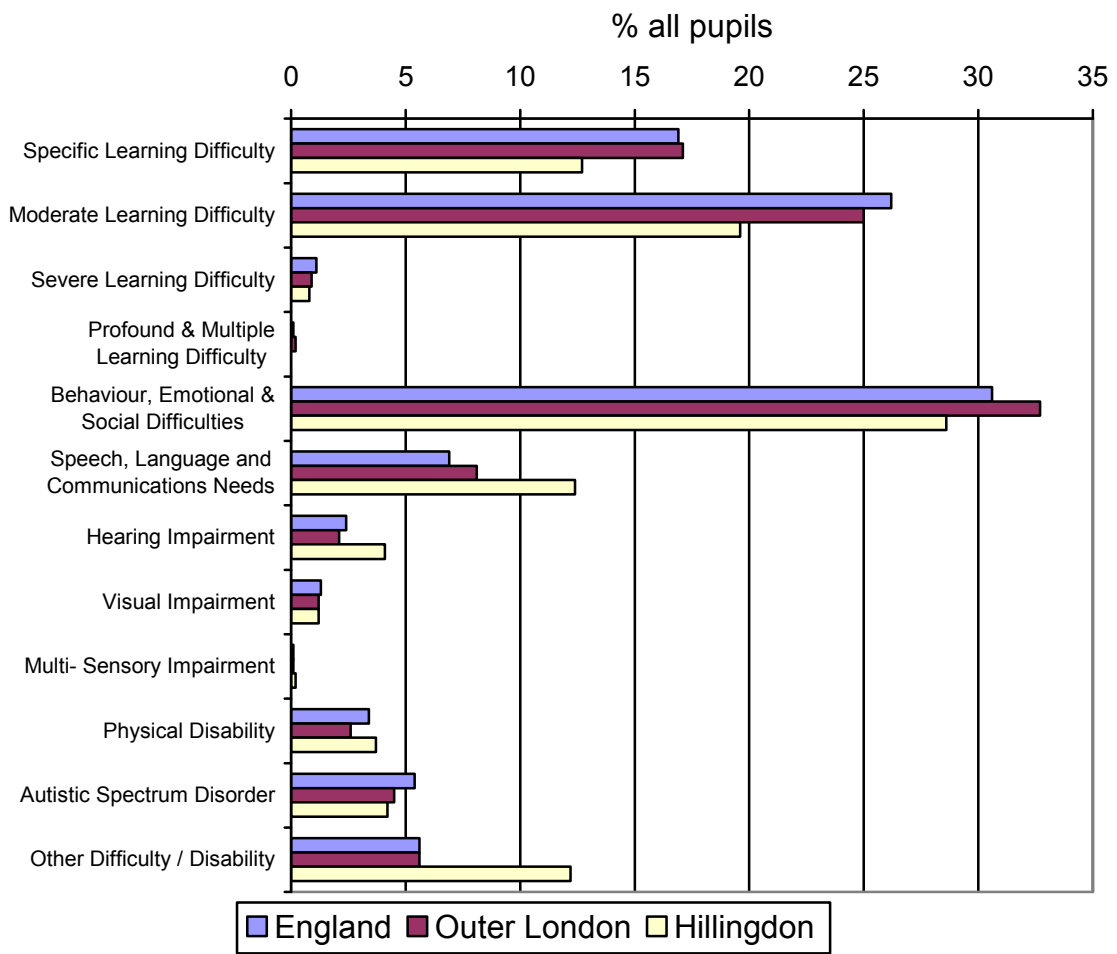


Figure 12: Maintained secondary schools: Number and percentage of pupils with statements of special educational needs or at school action plus by type of need



Glossary of terms:

AEN	Additional Educational Needs
ASD	Autistic Spectrum Disorders
BESD	Behaviour, Emotional and Social Difficulties
C&YP	Children and Young People
CAF	Common Assessment Framework
DCSF	Department for Children, Schools and Families
DDA	Disability Discrimination Act
DES	Disability Equality Scheme
DfES	Department for Education and schools
DSG	Dedicated Schools Grant
ELD	Emotional and Learning Difficulties
HI	Hearing Impaired
LA	Local Authority
LD	Learning difficulty
LDD	Learning Disability or Difficulty
MLD	Moderate Learning Difficulty
NAS	National Autistic Society
NMI	Non Maintained or Independent
PSMN	Physical, Sensory and Medical Needs
SA	School Action
SAP	School Action Plus
SEN	Special Educational Need
SLCN	Speech, Language and Communication Needs
SLD	Severe learning difficulty
SpLD	Specific Learning Disability
VI	Visually Impaired

Report on the findings of the quarterly audit of children's social care records and update on arrangements for archiving and records management.

1. Background

This report provides a summary of the findings and recommendations of the quarterly audit of records conducted by managers in Children and Families social care services. The report also provides an update on arrangements for the archiving of records and the future development of an Electronic Social Care Record (ESCR) for children in receipt of services provided by children's social care services within Education and Children's Services.

2. Summary of findings of the quarterly audit.

The audit is carried out by Team Managers within each service area and the service manager produces an overview report for the whole service. The findings and recommendations set out below are a summary of service managers overview reports.

The audit demonstrates a commitment from managers and staff to undertake audits and improve on the quality of recording. The audit further demonstrates consistently improving practice but also a need to address the continuing variability within teams in the standard of recording.

There is some evidence of the audit outcomes being discussed in supervision and issues being addressed with staff through the use of live records on the electronic system. The use of auditing activity is contributing to evidencing good practice and highlighting areas for development. Audits of records provide a key element to performance management processes.

Particular issues that need to be addressed are:

- Ensuring a consistent quality within and across teams
- Keeping records up to date
- The need to regularly update the chronology on file
- Case recording to strengthen analysis.
- Continue to develop evidence based recording
- Progress in relation to planned outcomes to be evidenced more clearly.

As a result of the audit there are a range of developments and management supports being put in place in to assist the continued improvement of

recording practice.

3. Archiving arrangements

Archived records are now stored and managed by a company who specialise in the secure management of information. Files which are sent for storage are clearly labelled and have unique identifying information which is recorded on a database which is assessable to staff. Documentation is not removed for storage with out a clear review / destruction date which is determined by statutory requirements which are strictly monitored. In addition, each service area retains a database of all documentation despatched for storage. There is an efficient process for secure retrieval of documents when required.

4. Electronic Social Care Records

Previously reported was the implementation of the Electronic Integrated Children's System (ICS), which is an electronic method for recording all activity, relating to work with children carried out under statutory responsibilities. In order to build on the electronic record that this system provides, additional elements will be added to the system, which will enable paper documentation to be scanned in a tightly controlled manor, which can be accessed as part of the ICS system.

This development will provide a comprehensive Electronic Social Care Record (ESCR). The protocols around the scanning of documentation are extensive and designed to ensure robust procedures for document management. There are a range of benefits in having ESCR which include safe storage and document retrieval, never the less it will still be appropriate and good practice to retain some original documentation.

FORWARD PLAN: ITEMS GOING TO CABINET OR CABINET MEMBERS FOR DECISION THAT FALL WITHIN THE COMMITTEE'S REMIT

Contact officer: Natasha Dogra
Telephone: 01895 277488

REASON FOR ITEM

The Committee is required by its Terms of Reference to consider the Forward Plan and comment as appropriate to the decision-maker on key decisions which relate to services within its remit (before they are taken by Cabinet or Cabinet Member).

OPTIONS OPEN TO THE COMMITTEE

- To comment on items going to Cabinet or Cabinet Member for decision.
- Or to note the items and decide not to comment.

INFORMATION

1. The latest published Forward Plan for 2009/10 is attached. The Committee may wish to consider the non standard items that fall within its remit.

SUGGESTED COMMITTEE ACTIVITY

- Consider whether there are comments or suggestions that the Committee wishes to make that will aid Cabinet decision-making.

This page is intentionally left blank

The Cabinet Forward Plan

Period of Plan - November 2009 to February 2010

Ref	Report Title	Advance information	Ward(s)	Report to Full Council	Cabinet Member(s) Responsible	Officer Contact	Consultation	Background Documents	NEW ITEM
<p>ASCH&H = Adult Social Care, Health & Housing; DCEO = Deputy Chief Executive's Office; E&CS = Education & Children's Services; E&CP = Env't & Consumer Protection; F&R = Finance & Resources; P&CS = Planning & Community Services</p> <p>CABINET - 17 DECEMBER 2009</p>									
381	Requirements for Additional Primary School Places	To report on the need for a significant number of additional primary school places, outline a proposed programme of school expansions to meet this need, and seek Cabinet agreement to the proposals.	All		Cllr David Simmonds	E&CS Terry Brennan	Statutory Consultation would be needed following Cabinet's approval of the programme	ONS and GLA demographic data	NEW
388	Inclusion Strategy for schools	The document describes a 5 year strategy for supporting inclusive practice in Hillingdon schools mainly addressing special educational needs. It describes plans for making a step change improvement in children's educational outcomes and support available to the children, young people and their families. There has also been a related Policy Overview Committee review focussing on the development of inclusion in Hillingdon schools which has supported the direction of travel of this document. The strategy supports the priorities in the Hillingdon Children and Family Trust PAn (HCFTP)'Raising aspiration and achievement' and is inextricably linked with other key documents including : the Disabled Children's Strategy, Accessibility Strategy, Parenting Strategy and BS21 strategy for change (inclusion stream)			Cllr David Simmonds	E&CS Pauline Nixon	The strategy has been widely consulted on including schools, parents and carers, other ECS services, partners (health). Ongoing consultation and awareness raising is in place for children and young people.	Final Inclusion Strategy and action plans (POC report will also be presented separately)	NEW

Ref	Report Title	Advance information	Ward(s)	Report to Full Council	Cabinet Member(s) Responsible	Officer Contact	Consultation	Background Documents	NEW ITEM
ASCH&H = Adult Social Care, Health & Housing; DCEO = Deputy Chief Executive's Office; E&CS = Education & Children's Services; E&CP = Env't & Consumer Protection; F&R = Finance & Resources; P&CS = Planning & Community Services									
393	Construction of the South Ruislip Young People's Centre	The South Ruislip Young People's Centre is the third centre to be constructed as part of the Administration's manifesto commitment. The report will identify the result of the tender process for the award of the construction project.			Cllr David Simmonds / Cllr Jonathan Bianco / Cllr Scott Seaman-Digby	DCEO Jim Cameron	Corporate Procurement, Legal and Corporate Finance		NEW
354	The Council's Budget - Medium Term Financial Forecast 2010/11 - 2013/14	This report will set out the Medium Term Financial Forecast (MTFF), which includes the draft General Fund reserve budget and capital programme for 2010/11 for consultation, along with indicative projections for the following three years.	All		Cllr Jonathan Bianco	F&R Paul Whaymand	Internal only with Council departments - the proposals will then be subject to public consultation through the Policy Overview Committee in accordance with the Budget and Policy Framework rules and statutory consultation with business ratepayers	Local government finance settlement information on DCLG website	

Ref	Report Title	Advance information	Ward(s)	Report to Full Council	Cabinet Member(s) Responsible	Officer Contact	Consultation	Background Documents	NEW ITEM
ASCH&H = Adult Social Care, Health & Housing; DCEO = Deputy Chief Executive's Office; E&CS = Education & Children's Services; E&CP = Env't & Consumer Protection; F&R = Finance & Resources; P&CS = Planning & Community Services									
365	Building Schools for the 21st Century (BS21) - Consideration of response back following Statutory Consultation and the issuing of Statutory Notices for school reorganisation	To receive the response of the statutory notice consultation for school reorganisation as part of the estate changes proposed by the Strategy for Change of Building Schools for the 21st Century.	Various		Cllr David Simmonds	E&CS Sue Sanders	Stakeholder consultation would have been completed with parents/carers, schools, DCSF, PFS, OSC, Learning and Skills Council and the Diocese and internal departments of the Council and would inform the preparation of Statutory Notices	Partnership for Schools and DCSF Guidance, previous Cabinet Reports and January/February 2009 and June/July 2009 consultations	
CABINET - 18 FEBRUARY 2010									
377	Schools Budget 2010/11	To agree the Schools budget following consultation.	All		Cllr David Simmonds	F&R Ben Lea x0818	Schools Forum		

This page is intentionally left blank

Agenda Item 8

2009/10 WORK PROGRAMME

Contact Officer: Natasha Dogra
Telephone: 01895 277488

REASON FOR REPORT

This report is to enable the Committee to review meeting dates and forward plans. This is a standard item at the end of each agenda.

OPTIONS OPEN TO THE COMMITTEE

1. To confirm dates for meetings
2. To make suggestions for future working practices and/or reviews.

INFORMATION

Meeting Dates and Rooms - *Meetings start at 7pm unless indicated below*

Meetings	Room
10 th June 2009	CR 4
8 th July 2009	CR 4
9 th September 2009	CR 4
22 nd October 2009	CR 4
26 th November 2009	CR 4
27 th January 2010	CR 4
11 th February 2010	CR 4
23 rd March 2010	CR 4
27 th April 2010	CR 4

**EDUCATION AND CHILDREN'S SERVICES POLICY OVERVIEW
COMMITTEE**

2009/10

WORK PROGRAMME

Meeting Date	Item
10th June 2009 <u>All Members</u>	Building Schools for the 21 st Century – all Members briefing, presented by Head of Education and Children's Services, Chris Spencer.
Education and Children's Services POC Committee Members <u>ONLY</u>	Work Programme 2009/10. Inclusion Review – agree scoping report.
8th July 2009	Inclusion Review – Witness Session 1
	Maths Inclusion update
	Performance and Financial Management reports
	Cabinet Forward Plan
	Work Programme
9th September 2009	Inclusion Review – Witness Session 2
	Review 2 – receive various scoping reports and agree second review topic for 2009/10.
	Work Programme
	Cabinet Forward Plan
22nd October 2009	Inclusion Review – conclusions and recommendations
	Cabinet Forward Plan
	Review 2 – scoping report
	Work Programme
26th November 2009	Inclusion Review – agreed Final report

	Cabinet Forward Plan
	Quarterly Audit Update 2009/10
	Work Programme

27th January 2010	Review 2 – Witness Session 1
	Cabinet Forward Plan
	Budget Reports and Group Plans 2010
	Work Programme

11th February 2010	Review 2 – Witness Session 2
	Cabinet Forward Plan

23rd March 2010	Review 2 – Agree Conclusion and recommendations
	Cabinet Forward Plan
	Work Programme

27th April 2010	Review 2 – agree final report
	Cabinet Forward Plan

This page is intentionally left blank